

FORM FOR BIDDING FOR REL EVENTS
(Put a Tick ☒ mark in the appropriate box)

EFI Membership No _____

1. Name & Address of the Organizing Committee (OC) _____

2. Discipline Tent Pegging Show Jumping Dressage

3. **Level**

REL for Seniors ☐

REL for JNEC ☐ ☐

4. Venue

5. Date To

6. Corpus Money Rs _____ By Cash ☐ Receipt _____
By DD ☐ DD No. _____
By Cheque ☐ Cheque No _____
By NEFT/ ☐ Ref No _____
RTGS

7 Contact Person

Name _____ Appointment _____

Email ID _____ Mob/Tele No _____

8 I/we accept the Terms and Conditions attached at Appendix ☐

9 We have the following infrastructure to conduct the show (as per discipline being held) at the location.

(a) <u>Competitions/Stable Facility</u>	Yes	No	NA
(i) Show Jumping arena with soft footing min 60x75m.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Show Jumping Practice Arena 60x40m with same footing as main arena	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iii) Jumping Set/Practice Jump, with safety cups as per FEI specification.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(vi)	Tent Pegging Area Min length of open ground 150m	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(v)	Tent Pegging equipment to conduct Tent Pegging.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(vi)	Electronic Timers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(vii)	Main &Practice Dressage Arena with same footing in both the arenas with markers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(viii)	Stabling Location for Camp @ 4x3 mtr in per horse.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(ix)	Clean dry stables for horses.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(x)	Watering and Sanitation Facilities for men and Animals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(xi)	Lighting and Security for Camp and Grounds.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(xii)	Availability of Farrier.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(xiii)	Availability of Animal feed/fodder at the camp site on payment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(xiv)	Messing facilities for supporting staff like Ferrier, Groom, Dresser etc available on payment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b)	<u>Administrative Facility</u>	Yes	No	NA
(i)	Facilities for camp office and camp in – charge.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(ii)	Unloading and loading facility of horses at the Camp Site.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iii)	Show office facilities including Clerks with computers and printers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iv)	Supporting Staff for duties who are assisting you in the Show, PA equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(v)	Reception Committee and phone number available for contact by participants.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(vi)	Availability for staff for layout out of Show Jumping course and Tent Pegging tracks (if applicable).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(vii)	Dressage writers available (if applicable).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(viii)	Accommodation available and location for participants at Hotels and room available including local hostels etc and local transportation facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(ix)	Accommodation for officials, EFI Rep and secretariat Staff including transportation that will be provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(x)	Provision of adequate veterinary cover including facility for hospitalization.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(c)	<u>Administrative Facilities at Show Ground:</u>	Yes	No	NA
(i)	Seating arrangements for spectators, Press, VIP and participants.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(ii)	Catering facility, food & soft drink stalls.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iii)	Drinking water facility for participants, spectators.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iv)	Drinking water facility for horses at Show ground.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(v)	Toilet facilities at the Show ground.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(vi)	Parking area & Traffic Control at the Show ground.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(vii)	Provision of PA system at the Show ground.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(viii)	Watering system for watering the grounds.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(ix)	Two x Ambulance with Doctors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(x)	Marshals for practice arena and camp.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(xi)	Notice Boards at ground/camp and show office.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(xii)	Horse Ambulance in case of casualties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(d) RENT CHARGEABLE FOR STABLING.

(i) It will be at the discretion of the participant to choose stabling facility as given below:-

If the OC provides an area wherein the participants will built their own temp shed, charges levied will be max Rs 500/- per horse to take care of electricity, water and cleaning charges thereof.

OR

If the OC provides a temp stable constructed by them for duration of a event or a permanent stable, the charges levied will be max Rs 2500/- per horse.

(ii) The OC will ensure at all times the safety and security of the camp to avoid any mishap.

10. Undertaking:-

(a) I/we undertaken to organise the REL Event as per REL/EFI Rules, terms and conditions stipulated therein.

(b) I/We understand that should the event not conform to the stipulations, I/We will be debarred from holding any event, upto two years.

(c) I/We agree to save harm by indemnifying the EFI or their tech/vet official, rep in any way responsible for untoward incident that may happen or make any claim against them.

Signature of the Organizer/Show Secretary
Name
Designation

TERMS AND CONDITIONS FOR EVENT ALLOTMENT

1. All events being conducted under the aegis of EFI are categorized as “EFI events” for which an OC can bid as a venue partner of EFI wherein the infrastructure and requisite administrative support for conduct of event will be mandatorily provided by the OC. The EFI reserves the right to cancel or relocate the event with or without reasons.
2. A corpus money amounting to Rs 50000/- (Refundable) for the event will be deposited along with the bid (Bid without 100% corpus money will not be considered for event allotment).
3. A Technical Evaluator (TE) at the discretion of EFI may be detailed to carry tech evaluation of the venue prior to the event. In case the OC fails to meet the tech and adm requirements for conduct of the event, the TE is auth to recommend cancellation of the bid.
4. In case the OC fails to meet the technical & administrative requirement for conduct of the show, the EFI Rep will recommend cancellation of the show. The Federation reserves the right to cancel the event with or without reasons. In event of such cancellation, the organizer will forfeit their corpus money.
5. It is the responsibility of the OC to ensure that Junior, Children-I and Children II participate in their age group only.
6. The OC will also ensure use of safety cups and electronic timers for all Show Jumping and Tent Pegging events respectively.
7. The OC will appoint a person as a contact person to interact with the Federation on all issues connected with the REL event. It is recommended that the contact person is also the Show Secretary and is available with the OC one month prior to the Show and till completion of events.
8. The OC will ensure that soft copy of manuscript results duly signed by jury and EFI Rep alongwith result in excel sheet is emailed within 24 hours of completion of each category of event.
9. Original result sheets alongwith photograph of complete event in a CD and other supporting documents duly signed by the jury and EFI Rep for all events will be dispatched by post to the Federation office within 2 days of completion of show.
10. Veterinary facilities must be made available 24 hours in the camp and during the conduct of events at the show ground.
11. The OC will ensure welfare of horse as given in Note 1& 2 of Appendix F and FEI code of conduct on the subject.
12. First aid & Ambulance with Doctor must be available during the conduct of events and camp.
13. The Ground Jury and other officials for all events will be detailed from EFI empanelled official list and as per terms of Para 5 of REL Guidelines.
14. The travel expenses to and fro (as applicable), boarding, lodging & local transport for the all officials, EFI Rep and TE (if detailed as per para 2 above) who are nominated by EFI to check the smooth conduct of the show, will be mandatorily borne by the organizer.

15. The OC will provide remuneration to all National level and above civilian/Retd officials and EFI Rep @ Rs 2500/- per day for the duration detailed/utilized for conduct of events and will be paid before the culmination of the event. The same will be communicated to this NF prior to completion of the event.
16. The OC of Tent Pegging will conduct all Tent Pegging disciplines as per EFI rules.
17. The BID to host an REL will forward to EFI as per para 15 of REL guidelines.
18. The OC shall forward each day the following to facilitate EFI's PR Agency for publicity:-
 - (i) 2-3 High resolution photos of event with name of Rider and astride participating in the event.
 - (ii) 2-3 High resolution photos of all medal winners with officials alongwith their names.
 - (iii) Any other information required by EFI for publicity through its PR Agency like video clips etc.

Sponsorship Policy

19. (a) The OC shall abide by EFI sponsorship policy in totality and without representation. The EFI reserves exclusive rights to raise funds through sponsorship/donations/ Corporate Social Responsibility (CSR) for conduct of events under its name wherein an OC through existing Bid procedure may be permitted to conduct an event on behalf of EFI at any of their venues. The OC shall mandatorily provide all support to the EFI's sponsorer during conduct of the event to provide publicity as required by EFI.

(b) The OC can generate own sponsorships which shall be done with prior approval of EFI without any legal obligation for EFI. The OC in this case needs to declare the amount received and planned expenditure for which approval of EFI is required. All inhouse venue partner's sponsorer shall not be provided any placement for publicity in line with EFI's sponsorer but through OC's placements only subject to approval of EFI..
20. In case of any dispute/ clarity, the OC will only approach the Secy Gen and the decision given by EFI will be final and binding.

Signature of the Organizer/Show Secretary
Name
Designation